

Synod College, Shillong
In collaboration with P.A. Sangma Foundation and
Institute of Natural Resources under Meghalaya Basin Development Authority

International Seminar

on

“UNDERSTANDING WATER CRISIS: THE WAY FORWARD”

Venue: Synod College, Shillong

6th-7th June 2019

GUIDELINES FOR PARTICIPANTS

Guidelines for paper submission

- Abstracts should be written within 300 words excluding the title and name of the author(s). The abstract should consist of a short introduction, clear objectives, methodology and key words.
- Citation: APA 6th Edition.
- Cover page should be written in MS Word format indicating title of the paper, author's name(s) and institutional affiliation with email and mobile number using Times New Roman, font size 14.
- In the first page of the full paper, abstract must precede the main paper with key words.
- Main paper should be written in MS Word format with Times New Roman, font size 12 points and spacing 1.5.
- Full paper must be submitted by the date line through email.
- Up to 4000 (MS Word) including notes and references.
- In any case no participant shall be allowed to present their papers without submitting the final paper by the date line.

Guidelines for paper submission

- Each paper presenter will be given 15 minutes for presentation to be followed by discussion.
- If you are using Power point presentation, kindly submit your ppt in advance to the organizing secretary.
- Kindly limit your power point presentation to 10 slides.
- Certificates will be given only to paper presenters who are present in all the technical sessions.

Guidelines for paper poster making

- Paper poster making will be done on the venue. Specific date and timing will be uploaded.
- Participants should bring their own articles for poster making.
- All posters should relate to the theme of the seminar.
- Text including captions should be readable from five feet away. Use a minimum font size of 18 points.
- Lettering for the title should be at least 70 point font.
- Participants for poster making also will have to follow the same procedure for registration.

Local Hospitality

- The delegates coming from different parts of India and abroad can avail accommodation facility. These delegates are required to submit a request for lodging arrangements during the registration procedure. Accommodation can be arranged (on sharing basis) at the guest houses, hotels, and hostels for the registered participants on first come, first serve basis. Breakfast, lunch, tea and dinner will be provided to all registered participants from the evening of 05th, 06th, 07th and 08th till afternoon June 2019 near the seminar venue by the organizers.
- No TA/DA will be provided to the participants.
- Delegates are; however, free to make their own arrangements for accommodation in Shillong at their own expense. Some of the hotels nearby the venue are, Hotel Centre Point, Hotel Lady Bird, Hotel Eee Cee, Hotel Broadway, Hotel Rainbow, Baba Tourist Lodge, etc.

Guidelines for Local Sight Seeing

- The organizers will arrange for local sightseeing on the 8th June 2019, at 9:00 am sharp from the arranged guest houses, hotels, and hostels.
- Travel expenses and lunch for the local sightseeing will be borne by the organizers. However, the cost towards lodging and fooding facilities will be borne by the organizers only from 05th evening, 06th, 07th and 08th till afternoon June 2019.

For any query contact: Mr. David Arnold Kharchandy, Organizing Secretary

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